

**VILLAGE OF ELMWOOD PLACE**  
**6118 Vine Street, Elmwood Place, Ohio 45216**  
**Phone 513-242-0291 Fax 513-242-4578**  
**BUILDING PERMIT APPLICATION**

1. STREET ADDRESS: \_\_\_\_\_

2. ZONING: \_\_\_\_\_ OCCUPANCY: \_\_\_\_\_ PARCEL IDENTIFICATION NUMBER: \_\_\_\_\_

3.  Residential Property (RCO)  Commercial Property (OBC)

	NAME	STREET ADDRESS	CITY	STATE	ZIP	PHONE/FAX
OWNER						
CONTRACTOR						
PLANS BY						

EMAIL ADDRESS OF CONTACT FOR PLAN REVIEW (REQUIRED): \_\_\_\_\_

4. TYPE OF IMPROVEMENT

- |  |                                      |  |
|--|--------------------------------------|--|
| <input type="checkbox"/> New Building        | <input type="checkbox"/> Garage      | <input type="checkbox"/> Deck                  |
| <input type="checkbox"/> Alteration          | <input type="checkbox"/> Hood System | <input type="checkbox"/> Pool (Above-Ground)   |
| <input type="checkbox"/> Addition            | <input type="checkbox"/> HVAC        | <input type="checkbox"/> Pool (In-Ground)      |
| <input type="checkbox"/> Repair/Replacement  | _____ Furnace _____ Air Conditioner  | <input type="checkbox"/> Fence                 |
| <input type="checkbox"/> Change of Use       | _____ Commercial _____ Residential   | <input type="checkbox"/> Shed                  |
| <input type="checkbox"/> Change of Occupancy | _____ Replacement _____ New          | <input type="checkbox"/> Sign                  |
| <input type="checkbox"/> Fire Alarm          | _____ Electric _____ Gas _____ Oil   | <input type="checkbox"/> Wrecking/Moving       |
| <input type="checkbox"/> Fire Suppression    |                                      | <input type="checkbox"/> Other (specify) _____ |
| _____ Sprinkler _____ Hood                   |                                      |  |

5. OWNERSHIP  Private  Public

6. COST Estimate cost of construction/improvement for which this application is being made: \$ \_\_\_\_\_

7. USE OF THIS BUILDING AND PREMISES:

Existing Use: \_\_\_\_\_  Proposed Use: \_\_\_\_\_

8. TOTAL FLOOR AREA FOR NEW BUILDINGS/GARAGES/SHEDS/ADDITIONS/DECKS: \_\_\_\_\_

The owner of this building and undersigned, do hereby covenant and agree with all the laws of the State of Ohio and the ordinances of the Village of Elmwood Place pertaining to building(s), and to construct the proposed building(s) or structure(s) or make the proposed change or alteration in accordance with the plans and specifications submitted herewith, and certify that the information and statements given on this application, drawings and specifications to the best of their knowledge, true and correct.

Application by \_\_\_\_\_ Date \_\_\_\_\_  
 Owner or Agent's Name (Print) (Sign)

**DO NOT WRITE BELOW THIS LINE**  
**(Office Use Only)**

Permit Fee \$ \_\_\_\_\_  
 RCO 1% (Residential) \$ \_\_\_\_\_  
 OBC 3% (Commercial) \$ \_\_\_\_\_  
**Total** \$ \_\_\_\_\_ **Payment:** Cash Check Credit Card Receipt # \_\_\_\_\_

Plans Examiner Approval: \_\_\_\_\_ Date Plans Approved: \_\_\_\_\_

Building/Zoning Official Approval \_\_\_\_\_ Date Permit Issued \_\_\_\_\_

Acting as Agent. Authorized to Act for the Political Subdivision \_\_\_\_\_ Permit Number \_\_\_\_\_